

MEMORANDUM

COMMUNITY SERVICES DEPARTMENT

TO: Mayor and Town Council

FROM: Sharon Kent, Director of Community Services

DATE: May 27, 1999

SUBJECT: Carpeting and Vinyl Floor Covering for Renovation of the Old Police Department Building

The Old Police Department Building is currently being renovated to house the Community Services Department and Fire Administration. The existing carpeting and vinyl floor covering is in need of replacement. Staff is recommending the acceptance of the State of Florida Contract with the Duffy and Lee Company for preparation, furnishing and the installation of Faculty IV carpet and vinyl floor covering. The total cost for both departments is \$18,677.73 and the expenditure will be from the Capital Improvement Program account number 030-0899-572-6950.

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE
BID FOR FURNISHING AND INSTALLATION OF CARPET AND VINYL
FLOORING, STATE OF FLORIDA CONTRACT NUMBER 360-240-97-1

WHEREAS, the Town of Davie Community Services Department and the Fire
Department Administration are in need of carpet and vinyl floor covering for the
renovation of the old Police Department; and

WHEREAS, the State of Florida has solicited sealed bids for vinyl floor covering,
faculty IV carpet, and other preparation services as listed in attachment A; and

WHEREAS, after review, the Town Council wishes to accept the bid awarded by the
State of Florida to Duffy and Lee Company.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF
DAVIE, FLORIDA.

SECTION 1. The award made by the State of Florida to Duffy and Lee Company for
furnishing, preparation and installation of carpet and vinyl floor covering for the
renovation of the old Police Department Headquarters in the amount of \$18,677.73.

SECTION 2. The Town Council of the Town of Davie hereby authorizes the
expenditure from the Capital Improvement Program, account number 030-0899-572-6950.

SECTION 3. This resolution shall take effect immediately upon its passage and
adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 1999.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 1999.

COMMERCIAL FLOORING CONTRACTORS

**DUFFY
&
LEE
COMPANY**

South Florida
3351 Southwest 13th Avenue
Fort Lauderdale, Florida 33315
Broward (954) 467-1288
Dade (305) 947-9575
FAX (954) 764-4278
Florida WATS 1-800-458-6117

Central Florida
4960 Lakeland Commerce Parkway
Lakeland, Florida 33805
(941) 666-5548
(941) 666-5615
FAX (941) 666-5602



MARCH 31, 1999

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PROPOSAL SUBMITTED TO:

TOWN OF DAVIE

6905 S.W. 45TH STREET

DAVIE, FLORIDA 33314-3399

CONTACT: CHIEF DANATI/SHARON KENT**PHONE/FAX:** 797-1150/797-1148**JOBSITE NAME:**

TOWN OF DAVIE

6905 S.W. 45TH STREET

DAVIE, FLORIDA

ESTIMATE TAKEN FROM: PHYSICAL**DATE:** MARCH 30, 1999**STATE CONTRACT PROPOSAL**

THE DUFFY & LEE COMPANY PROPOSES TO FURNISH AND INSTALL THE FOLLOWING MATERIALS AND LABOR FOR
FIRE AND COMMUNITY SERVICE OFFICES:

- 1.) LEES' "FACULTY CLASSICS", (COLOR TO BE SELECTED) - FURNISHED AND INSTALLED BY THE DIRECT GLUEDOWN METHOD USING ENVIRONMENTALLY SAFE ADHESIVE AS PER COMMODITY CODE #360-240-057-0050.
735.00 S/Y AT \$16.27 PER SQUARE YARD.....\$11,958.45
 - OR -
 - LEES' "FACULTY IV", (COLOR TO BE SELECTED) - FURNISHED AND INSTALLED BY THE DIRECT GLUEDOWN METHOD USING ENVIRONMENTALLY SAFE ADHESIVE AS PER COMMODITY CODE #360-240-057-0050.
735.00 S/Y AT \$18.63 PER SQUARE YARD.....\$13,693.05
 - 2.) ARMSTRONG'S "IMPERIAL TEXTURE", 12" X 12" X 1/8" GAUGE, VINYL COMPOSITION TILE, (COLOR TO BE SELECTED) - MATERIAL ONLY (NON-COMMODITY).
315.00 S/F AT \$0.90 PER SQUARE FOOT.....\$ 283.50
 - 3.) INSTALLATION OF VINYL COMPOSITION TILE USING THE MANUFACTURER'S RECOMMENDED METHODS AND ADHESIVES.
315.00 S/F AT \$1.03 PER SQUARE FOOT.....\$ 324.45
 - 4.) MERCER'S "7000 SERIES", 4" RUBBER WALL BASE WITH TOE, (COLOR TO BE SELECTED) - FURNISHED AND INSTALLED.
1870.00 L/F AT \$1.03 PER LINEAL FOOT.....\$ 1,926.10
 - 5.) SHORELINE'S "SNAP-CAP", (COLOR TO BE SELECTED) - FURNISHED AND INSTALLED (NON-COMMODITY).
27.00 L/F AT \$3.09 PER LINEAL FOOT.....\$ 83.43
 - 6.) REMOVAL OF EXISTING GLUEDOWN CARPETING.
710.00 S/Y AT \$2.06 PER SQUARE YARD.....\$ 1,462.60
 - 7.) HAULAGE AND DISPOSAL OF REMOVED CARPETING.
710.00 S/Y AT \$0.26 PER SQUARE YARD.....\$ 184.60
 - 8.) LABOR AND MATERIALS TO PERFORM FLOOR PREPARATION NECESSARY TO SCRAPE AND SKIM LOUNGE AND SKIM ALL EXISTING VINYL COMPOSITION TILE AREAS PRIOR TO INSTALLATION OF NEW FINISHES (NON-COMMODITY).
16.00 M/H AT \$45.00 PER MAN HOUR.....\$ 720.00
- TOTAL JOB COMPLETE AS PROPOSED USING "FACULTY CLASSICS".....\$16,943.13
- TOTAL JOB COMPLETE AS PROPOSED USING "FACULTY IV".....\$18,677.73

"WE ARE THE DIFFERENCE!"

OPTION #1:

- ◆ LABOR TO REMOVE AND REPLACE FURNITURE.
770.00 S/Y AT \$1.96 PER SQUARE YARD \$ 1,509.20
- ◆ LABOR TO REMOVE AND REPLACE EXCESSIVE FURNITURE ABOVE AND BEYOND SCOPE OF
CONTRACT - (NON-COMMODITY)..... \$ 300.00
- TOTAL OPTION #1 PLEASE ADD TO EITHER OF THE ABOVE TOTALS \$ 1,809.20

OPTION #2:

- ◆ IF LABOR TO BE PERFORMED DURING PREMIUM (OVERTIME) HOURS, PLEASE ADD TO EITHER
OF THE ABOVE TOTALS.
770.00 S/Y AT \$9.98 PER SQUARE YARD \$ 754.60

PLEASE NOTE:

- A.) In an effort to serve you further, please contact either the undersigned or Ms. Lu McGeachy at extension #16 with any questions you may have regarding this proposal or material procurement.
- B.) If carpet is in stock at the manufacturer, shipping time is approximately 7-10 working days from receipt of purchase order in our office.
- C.) If carpet is not in stock at the manufacturer, please inquire with your sales person as to time frame for receipt and installation of material.

All labor performed by the Duffy & Lee Company is done by our own full time installation craftsmen (**NEVER SUBS!**) and carries our full **TWO (2) YEAR** installation warranty.

Duffy & Lee Company carries all insurance coverage required by the State of Florida. Our insurance rating is the highest available. Certificates of Insurance are available upon request. Duffy & Lee Company realizes the legalities of proper insurance coverage and responds to this need as part of our daily service.

State Contract number **360-240-97-1** dictates the terms and conditions for this order.

We propose hereby to furnish **MATERIAL AND LABOR** in accordance with above specifications for the sum of (SEE ABOVE).

Payment to be made as follows: **AS PER STATE CONTRACT.**

DUFFY & LEE COMPANY

Authorized

Signature _____

STEVE HAWK

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

REQUIRED INSTALLATION DATE: Materials will be brought in for this project based upon your required date of _____.

DUFFY & LEE COMPANY
A MINORITY BUSINESS ENTERPRISE

Firm Name _____

Signature _____

Date _____

(PLEASE SIGN AND RETURN A COPY TO DUFFY & LEE, THANK YOU)

UNLESS SPECIFIED OTHERWISE: Any necessary floor preparation to be done on a time and material basis at \$45.00 per man-hour, plus materials used. Areas to be free of other trades, their tools, and equipment. Areas to be broom swept and ready for floor covering installation. Work to be performed Monday thru Friday, except holidays, between the hours of 6:30 a.m. to 3:00 p.m. Elevators/escalators to be made accessible for delivery of all materials at no charge. Parking of vehicles to be made available for Duffy & Lee personnel at no charge.

LOST TIME CHARGES: There will be lost time charges if our men show up and the job is not ready, if areas are not ready consecutively and we incur down time, or if notification of a job cancellation has not been received at least twenty-four (24) hours prior to scheduled installation. Lost time will be charged on a per man basis plus subsistence (if applicable). Minimum lost time charge is four (4) man-hours.

SUBFLOOR CONDITIONS: The Duffy & Lee Company is not responsible for latent defects in the subfloor due to excessive moisture or alkalinity, nor chemical incompatibility of old adhesives, new adhesives, and carpet backing systems.

DUFFY & LEE COMPANY
A MINORITY BUSINESS ENTERPRISE
